### **BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT**



## Timber CreekRegional High School CEP Option- Finishing Trades Institute (FTI) Available to Juniors and Seniors

Advisor: Mrs. Brittany Pellegrino

# \*ALL FTI CONTRACTS ARE DUE BY APRIL 1, 2022. DO NOT TURN IN AN INCOMPLETE CONTRACT -YOU WILL NOT BE APPROVED.\*

STUDENT NAME:	DATE:		

#### **Description:**

Students will attend the FTI at their facility in NE Philadelphia, one day a week for 18 weeks from 8:00 AM to 1:30 PM. Selected students will complete the FTI program during semester 1 or 2 (**Dependent on COVID restrictions**). Along with learning a trade, students will also have the opportunity to receive OSHA, first-aid training certificates and enhance their interviewing skills. Upon successful completion, students may apply to various union trades to begin an apprenticeship. \*\*FTI will not accept students who were absent > 7 times during the 2021/2022 school year\*\*

#### **Program Information:**

(These rules are set forth by the FTI program and upheld by the BHPRSD)

- 1. Students must sign the attendance sheet. Failure to do so will result in being marked absent
- 2. No Electronic devices: (includes Phones, I-Pods etc.)
  - a. First offense Warning
  - b. Second offense- Dismissal from program
- 3. No Alcohol or Drugs- Dismissal from program will result if suspected of being under the influence
- 4. Bringing firearms or Weapons onto FTI premises- Immediate Dismissal from program and Philadelphia Police will be contacted for Prosecution
- 5. Absence and latenesses- Must have Dr. note to document absence
  - a. First offense- warning
  - b. Second offense- dismissal from program
- 6. Abuse of Students, Staff of FTI, or Visitors- Dismissal from program and Proper Authorities will be notified
- 7. Disrespect to Instructors- Immediate dismissal from program
- 8. Use of Foul Language
  - a. First offense- warning
  - b. Second offense- dismissal from program
- 9. Failure to complete assignments/follow directives- Dismissal from program
- 10. Destroying, defacing, abusing or damaging of Finishing Trades Property- Immediate Dismissal from Program and Prosecution to the fullest extent of the law
- 11. Theft of FTI property- Immediate Dismissal from Program and Prosecution to the fullest extent of the law
- 12. Fighting- Immediate Dismissal from Program
- 13. Horseplay
  - a. First offense- warning
  - b. Second offense- dismissal from program

\*LUNCH IS PROVIDED BY FTI WHILE AT PROGRAM FOR THE DAY\*

#### **Credits:**

**Grading:** Students will be awarded a "P" (Pass) or "F" (Fail) each marking period. Students will earn 5 credits upon successful completion of the 18-week FTI program. Students will be graded on their FTI attendance/successful completion, a weekly journal entry and Timber Creek attendance. Each student will also earn 6 college credits (3 Environmental Science credits and 3 Health & Safety credits) from FTI. **NOTE: Students are responsible for the school work they are missing on the day they attend FTI.** 

<u>For the class of 2023 only:</u> <u>English IV: LITERACY FOR CAREER PREP:</u> Students scheduled for FTI may also be scheduled for English IV: Literacy for Career Prep. \*NOTE: THIS CLASS IS NOT NCAA CERTIFIED\*

\*Note: Students Can NOT be absent from this program. An absence requires a doctor's note. Only one doctor's note will be accepted. Afterward, students will be removed.\*

#### FTI Program Eligibility Requirements:

- Academic requirement: Class of 2024 students MUST have ≥ 60 credits earned by September 1 of Junior year and Class of 2023 students MUST have ≥ 85 credits earned by September 1 of senior year AND both grades levels must have a GPA ≥ 2.0 to participate in the CEP. Additionally, students must maintain passing grades in all courses in order to remain in the CEP program of choice.
- 2. Attendance requirement: Students MUST be in good standing (< 10 unexcused absences) to be eligible (at time of registration)/remain in the CEP. \*\*Attendance: FTI will not accept students who were absent > 7 times during the 2021/2022 school year\*\*
- **3. Conduct requirement:** Students MUST be in good standing (< 100 conduct points) to be eligible/remain in the CEP.
- 4. Schedule: All FTI students are scheduled for a regular school day. Attendance at FTI will be one day per week. Students are REQUIRED to make up any missed work on the day they attend FTI. \*For Seniors only, FTI can be paired with one of the other CEP programs for a half day schedule. Speak to your counselor during scheduling for information.\*
- **5. Removal from CEP:** School administration has the right to remove students from any CEP at any time during the school year.
- **6. Graduation Requirement: ALL CEPs** qualify as a CTE requirement for graduation purposes.

		Program Requirements/Rules' rticipation in the FTI Program. (	
Student Signature	Date	Parent/Guardian Signature	Date
Student Contact #		Parent/Guardian Contact #	
Vice Principal Approval	Date	Counselor Approval	Date
Approved by Mrs. Pellegrino:		Date:	
T-Shirt Size:		Sweatshirt Size:	